

NASA SEWP VI

Sprezzatura Category C Ordering Guide

Guide field	Current value
Contract Holder	Sprezzatura Management Consulting, LLC
Contract Number	80TECH26D0017
Category and Group	Category C, Group C1
Ordering Period	1 November 2026 through 31 October 2036

Purpose

This guide explains how Federal customers can request quotes, place and modify orders, and obtain program, technical, and post-delivery support from Sprezzatura under NASA SEWP VI Category C. The awarded contract, current NASA SEWP guidance, and the ordering agency's acquisition procedures control if they conflict with this guide.

1 Contract Information

Sprezzatura Management Consulting, LLC is a NASA SEWP VI Contract Holder for Category C mission-based Information Technology, Communication, and Audio-Visual services. This guide should be used together with the ordering agency's acquisition procedures and current NASA SEWP guidance.

Contract field	Information
Legal entity name	Sprezzatura Management Consulting, LLC
Contract number	80TECH26D0017
Category	Category C - Mission-Based ITC/AV Service Solutions
Group	C1
Ordering period	1 November 2026 through 31 October 2036
Contract limit	\$20 billion
Category C order limits	\$2 million per order in Contract Year 1 and \$10 million per order in Contract Year 2, inclusive of options. Restrictions are lifted beginning in Contract Year 3, subject to the contract and current NASA SEWP guidance.
UEI	YQAFFMK4GGU1
CAGE code	5K1R8
Business designation	Small Business and SDVOSB at contract level
Company website	https://www.sprezzmc.com/
Main office	4201 Wilson Boulevard, Suite 500, Arlington, VA 22203 (888) 529-8965
Public SEWP VI webpage	https://sprezzmc.com/our-contracts/nasa-sewp-vi/

Business status note. The designation above reflects NASA's contract-level representation. Ordering agencies remain responsible for any order-level size or socioeconomic determination or re-representation.

About Sprezzatura

Sprezzatura Management Consulting, LLC is a federal technology and management consulting firm supporting the Department of Veterans Affairs and other federal health agencies. We help customers modernize and sustain mission-critical systems through enterprise platform governance, cloud and SaaS operations, systems integration, DevSecOps, cybersecurity authorization, program management, and organizational change management. Our teams connect technical delivery and mission stakeholders to manage complex environments, improve service delivery, and support secure, reliable operations.

Authorized Users

NASA SEWP contracts may be used by Federal agencies and approved Federal support-service contractors acting under appropriate authorization. The ordering agency is responsible for confirming its authority, funding, and agency-specific acquisition requirements.

2 Program Support Contacts

Customers may use the contacts below for quote support, order administration, service delivery, and escalation. A person may fill more than one role, but every published contact must be current and monitored.

Role	Contact	Email	Phone	Purpose
Program Manager and Problem Order Escalation	Jonathan Tercasio	Jonathan.Tercasio@sprezzmc.com	(888) 529-8965	Contract oversight, quote support, and escalated order issues
Deputy Program Manager and Task Order Support	Ned Struzziero	Ned.Struzziero@sprezzmc.com	(888) 529-8965	Backup program support, order status, and delivery coordination
Quote and Purchase Card Support	Jonathan Tercasio	Jonathan.Tercasio@sprezzmc.com	(888) 529-8965	RFQs, RFIs, market research, and direct micro-purchase inquiries
Technical and Post Delivery Support	Ned Struzziero	Ned.Struzziero@sprezzmc.com	(888) 529-8965	Implementation, technical support, and post-delivery issues

3 SEWP VI and Category C Scope

About NASA SEWP VI

NASA Solutions for Enterprise-Wide Procurement, pronounced “soup,” is a Government-Wide Acquisition Contract that Federal agencies use to acquire ITC/AV solutions and services. NASA’s SEWP Program Management Office maintains the acquisition tools, reviews orders for completeness and scope, tracks processed orders, and supports customers and Contract Holders. Ordering agencies issue and fund their own orders.

Category C Mission Based Services

Category C supports customized ITC/AV services at the mission or program level. Product-only requirements are not within Category C scope. Representative service areas include:

- Innovation services
- Information and data analytics services
- Application services and software development
- Cybersecurity services
- Cloud services
- Digital multimedia and technical communications services
- IT operations and maintenance, help desk, and call-center support
- Network and database services
- In-scope training
- Program management and ancillary services or supplies supporting the mission solution

Sprezzatura Service Profile

Sprezzatura supports mission-based enterprise platform governance, cloud and SaaS operations, systems integration, DevSecOps, cybersecurity authorization, program management, and organizational change management. Proposed labor, services, and ancillary items will be confirmed against active SEWP VI contract line items before quote submission.

Scope Assistance

When scope is uncertain, customers may submit a statement of work, performance work statement, or requirement overview to NASA SEWP for a scope review before issuing the request.

NASA scope and customer support: [Email NASA SEWP Support](#)

4 Requesting a Quote

NASA recommends the SEWP Quote Request Tool for requests for quotes, requests for information, and market-research requests. The tool distributes the request to the applicable Contract Holders and supports the ordering agency's fair opportunity process.

[Open the NASA SEWP Quote Request Tool](#)

Information to Include

- Clear description of the mission or program requirement and the requested outcomes
- Statement of work or performance work statement, deliverables, and acceptance criteria
- Applicable NAICS code and any order-level set-aside decision
- Requested contract type and period and place of performance
- Staff qualifications, labor categories, travel, materials, or other direct-cost assumptions
- Security, privacy, accessibility, clearance, CMMC, FedRAMP, or facility requirements, when applicable
- Quote due date, expected award date, and requested quote-validity period
- Evaluation factors and their relative importance
- Agency contracting and technical points of contact

Sprezzatura Quote Support Process

1. Submit the request through the NASA SEWP Quote Request Tool. For authorized direct micro-purchase inquiries, contact the Purchase Card point of contact listed in Section 2.
2. Sprezzatura reviews the requirement for scope, eligibility, available contract line items, staffing, pricing, schedule, and required terms.
3. For requests issued through the Quote Request Tool, Sprezzatura submits its response and any revised quote through the corresponding NASA SEWP process.
4. The ordering agency evaluates responses, documents its award decision, and issues the order through its authorized Contracting Officer.

Quote and Fee Policies

- Quoted services, labor, products, and ancillary items must be available on the Sprezzatura SEWP VI contract before award.
- The current NASA SEWP administrative handling fee is 0.34%. It is included in quoted prices and is not shown as a separate fee line.
- Sprezzatura accepts Electronic Funds Transfer. Sprezzatura applies one rate across accepted networks, and an unstated surcharge will not be added after quote submission.
- Quote validity, assumptions, delivery or performance dates, and order-specific terms will be stated in the quote.

5 Fair Opportunity

The ordering Contracting Officer is responsible for complying with FAR 16.505(b) and applicable agency procedures. In general, each awardee must be afforded a fair opportunity to be considered for orders exceeding the micro-purchase threshold, unless it is an applicable exception or other authorized provisions apply. The NASA SEWP Quote Request Tool helps identify and notify the appropriate Contract Holders based on category and any authorized socioeconomic restriction.

The ordering agency is responsible for establishing its evaluation approach, documenting the order placement and award decision, and preparing and obtaining approval for any required justification supporting an exception to fair opportunity. Sprezzatura does not determine the agency's competition requirements, make the agency's award decision, or assume the Contracting Officer's responsibilities under the FAR

[Review FAR 16.505 Ordering](#)

6 Placing an Order

The ordering agency is responsible for issuing and funding its delivery or task order through an authorized Contracting Officer. All SEWP orders and modifications issued under the applicable SEWP contract must be routed through the NASA SEWP Program Management Office (PMO) in accordance with SEWP ordering procedures. The SEWP PMO reviews, processes, and tracks orders but does not issue or fund the ordering agency's order.

Ordering Sequence

1. Determine the requirement and select a Contract Holder. The ordering agency defines its requirements, conducts the applicable acquisition and fair-opportunity procedures, and selects a Contract Holder in accordance with the SEWP contract and agency requirements.
2. Issue the order. The ordering agency's authorized Contracting Officer issues and signs the delivery or task order, identifying Sprezzatura Management Consulting, LLC, and its applicable SEWP contract number and including the required order information, line items, and pricing.3. Submit the order for processing. The ordering agency submits the signed order or modification and supporting quote to the NASA SEWP PMO through the designated submission channel, in accordance with current SEWP procedures.
4. Complete SEWP processing. The NASA SEWP PMO reviews and processes the order, including verification of the applicable contract line item (CLIN) verification file and order total. Upon successful processing, the PMO assigns a SEWP Control Number (SCN).
5. Confirm processing and begin fulfillment. Sprezzatura acknowledges receipt of the processed order and begins fulfillment only after receiving confirmation that the order has been processed and assigned an SCN.6. Route subsequent modifications. All subsequent modifications to the order must also be submitted through the NASA SEWP PMO in accordance with applicable SEWP procedures before Sprezzatura implements the changes.

Required Information:

Information group	Minimum order content
Order identification	Order date and unique delivery or task order number as applicable.
Authorized ordering official	Name, title or delegated authority, signature when required, telephone number, and email address of the authorized ordering official.
Agency information	Issuing agency and ordering agency, if different
Contract reference	Sprezzatura Management Consulting, LLC; contract 80TECH26D0017; predominant NAICS code; and contract type, as applicable.

Information group	Minimum order content
Addresses	Contract Holder mailing address and telephone number; billing and invoice address; and shipping address or place-of-performance as applicable.
Requirement and performance	Applicable contract line-item numbers (CLINs), descriptions, quantities or level of effort, unit and extended prices, deliverables, delivery dates, period of performance, and applicable statement of work or order specific terms
Financial data	Total order amount, applicable appropriation and accounting data, payment office, and invoicing and payment instructions, as required by the ordering agency.
Supporting quote and CLIN Verification	Accepted Sprezzatura quote and the applicable CLIN verification file. CLINs, quantities, unit prices, extended prices and total amounts must reconcile with the order before processing.

Where to Send the Order

Follow the current NASA SEWP submission instructions. The NASA SEWP order mailbox is provided below for customer reference. If NASA changes its submission process, the current instructions on the SEWP website control.

Order submission: [Email the NASA SEWP Orders Team](#)

[Review current SEWP ordering information](#)

No Work Before NASA Processing

Sprezzatura will not begin staffing, purchasing, provisioning, performance, or other order fulfillment until NASA SEWP confirms that the order has been processed and assigns a SEWP Control Number.

7 Order Administration and Support

Implementation and Service Delivery

The awarded task order establishes the performance schedule, deliverables, acceptance criteria, reporting obligations, service levels, and points of contact. Following completion of the applicable order-processing requirements, Sprezzatura will designate an order lead and coordinate kickoff, staffing, reporting, risk management, and customer communications in accordance with the order.

Technical and Post Delivery Support

Customers should contact the Technical and Post Delivery Support point of contact identified in Section 2 for assistance with installation, configuration, transition, technical assistance, service issues, software support, warranty, maintenance, and other post-delivery matters, as applicable to the awarded order. Order-specific terms govern services. Manufacturer or provider terms govern ancillary products unless otherwise specified in the accepted quote or order awarded order.

Problem Order Resolution

1. Contact the Task Order Support or Technical and Post-Delivery Support point of contact identified in Section 2 as appropriate to the issue
2. Provide the agency order number, SEWP Control Number, affected service or deliverable, issue description of the issue, operational impact, relevant dates, and requested resolution.
3. Sprezzatura will acknowledge the reported issue within one business day and identify the responsible point of contact and provide the anticipated timing of the next status update.
4. If the issue remains unresolved or requires management attention, contact the Problem Order Escalation point of contact in Section 2.
5. For contract-vehicle or SEWP-processing assistance, contact the designated NASA SEWP Helpline or other applicable support channel.

Order Changes

Only an authorized ordering Contracting Officer may authorize changes to the task order. Customers should not direct work outside the awarded scope, funding, period of performance, or contractual terms. Any modification must be authorized and issued through the applicable contracting process and routed through designated NASA SEWP process, as required before Sprezzatura implements the change.

Invoices and Payment

Sprezzatura will invoice in accordance with the awarded order, applicable contract requirements, and the ordering agency's invoicing and payment instructions. The order or associated ordering documentation should identify the billing office, payment office, invoicing platform, acceptance official, and any required supporting documentation.

Questions about invoice format, submission, acceptance, or payment status should be directed to the Task Order Support contact in Section 2 and the ordering agency contact identified in the order.

Sensitive or Classified Information

Customers must not submit, transmit, or store classified information, personally identifiable information (PII), controlled unclassified information (CUI), or other protected data through SEWP tools or systems unless expressly authorized for the applicable information and use. If an order or requirement involves protected information, customers must coordinate with the appropriate agency representative, NASA SEWP, and Sprezzatura to establish an approved secure transmission and handling method before transmitting such information.

8 Customer Resources

Resource	Purpose and access
NASA SEWP VI home	Program information, tools, news, and customer resources. Open resource
Quote Request Tool	Submit RFQs, RFIs, and market-research requests. Open resource
Ordering information	Current order process, required data, and customer guidance. Open resource
Scope information	Category definitions and scope-review guidance. Open resource
Contracting information	Categories, fair opportunity, contract dates, contract types, and NAICS guidance. Open resource
FAR 16.505	Government ordering and fair-opportunity requirements. Open resource

NASA SEWP Customer Support

Support channel	Email	Phone
NASA customer support	help@sewp.nasa.gov	(301) 286-1478
NASA order submission	sewporders@sewp.nasa.gov	(301) 286-1478
Sprezzatura SEWP support	Jonathan.Tercasio@sprezzmc.com	(888) 529-8965